



Host Employer/Contractor Information Sharing checklist

This checklist shall be used as an addendum to any contract, purchase order, or other work agreement that would have Connexus Energy performing the role of a host employer to a contractor that will be doing work directly associated to electrical distribution and thereby possibly exposed to the hazards thereof. The checklist is used to document the characteristics of Connexus Energy’s installation(s) that are related to the safety of the work to be performed and are listed in OSHA regulation 1910.269(a)(4)(i) through (a)(4)(v). Copies of this checklist, once completed, shall be retained by Connexus Energy and the contract employer.

Contractor/Company: _____ Date: _____

Project/Services: _____

Contractor Contact: _____

Email: _____ Phone: _____

Connexus Energy Contract Owner: _____

Email: _____ Phone: _____

Connexus Energy system information

1	Nominal Voltage of lines and equipment	YES	NO	NA	Comments
2	Maximum switching-transient voltages	YES	NO	NA	Comments
3	Induced Voltages hazards	YES	NO	NA	Comments
4	Discussion of the presence of protective grounds and equipment grounds and their condition	YES	NO	NA	Comments
5	Discussion on the locations of circuits and equipment, including electric supply lines, communications lines	YES	NO	NA	Comments
6	Discussion on the condition of poles or structures	YES	NO	NA	Comments



7	Discuss environmental conditions relating to work safety (Steam, gas lines, high temp surfaces, walking working surfaces, high noise areas, and other work being performed in the area.	YES	NO	NA	Comments
8	Will enclosed spaces be entered as a permit required confined space?	YES	NO	NA	Comments
9	Discuss M.A.D. for work being performed	YES	NO	NA	Comments
10	Exposure to electric flame or arc?	YES	NO	NA	Comments
11	What is the estimated incident energy from an electric arc?	YES	NO	NA	Comments
12	Are devices designed to open or close circuits under load?	YES	NO	NA	Comments
13	Discuss all known sources of electrical energy (including back feed) supplying the electric circuits	YES	NO	NA	Comments
14	Do protective grounds have adequate carrying capacity?	YES	NO	NA	Comments
15	Is there a possibility of hazardous transfer of potential should a fault occur?	YES	NO	NA	Comments
16	Does the Contractor request other information about the design and operation of Connexus Energy's installation(s) that is known and related to the protection of the contract employer's employees?	YES	NO	NA	Comments



Contractor Requirements:

1. The contractor shall advise Connexus Energy of any unanticipated hazardous conditions found during the contract employer's work that the host employer did not mention. The contractor shall provide this information to Connexus Energy within 2 working days after discovering the hazardous condition. Reports shall be made in writing to the Connexus Energy's contract representative.
2. Are there any unique hazardous conditions presented by the contract employer's work?
3. Any other information requested related to the safety of the task?

As a contractor to Connexus Energy, I understand that I am responsible for ensuring that all of my employees, along with others under my management or supervision, are trained prior to reporting to work to ensure that they comply with regulatory and utility safety and health requirements. I/we must certify to Connexus Energy that I/we received and understood this training if asked to do so. I/we understand as contractors, I/we are wholly responsible for the actions of our employees while working for Connexus Energy and agree to indemnify Connexus Energy for any claims, demands, lawsuits, OSHA penalties, or other liability resulting from my/our actions or actions of my/our employees.

Contractor Name: _____ Date _____

Contractor Authorized Representative Signature Title: _____

Connexus Energy Authorized Representative Signature Date: _____

Original to be filed with contract, work agreement at Connexus Energy. Copy of original to be supplied to Contractor.